kelley krapp

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education

B.F.A in Art Photography Syracuse University, Syracuse, New York — May 2005 Minor in Music Industry G.P.A. of 3.723 — Magna Cum Laude

work experience

Studio Manager/Administrative Assistant at Andrea London Photography, Pittsburgh, PA: current Run day to day office tasks including billing, shipments, and correspondence. Prepare and pack archival prints, digitally archive images, prepare images for stock use (scan, retouch, color balance). Reorganize office filing systems, design invoices, promotional mailers & window displays.

Museum Educator at Mattress Factory, Pittsburgh, PA: current

Give guided tours to schools and special groups while leading discussion based programs and conducting installation labs.

Gallery Attendant/Front Desk Attendant at Mattress Factory, Pittsburgh, PA: current

Assist visitors of the museum, answer telephone, run register, calculate daily totals, open and shut-down annex galleries.

Archives Intern at Mattress Factory, Pittsburgh, PA: June 2006 - Aug. 2006

Helped to update, maintain, and organize the museum's archives and artist files while learning basic

archival processes. Assisted in creating the museum's database using FileMaker Pro.

Lab Technician at Syracuse University, Syracuse, NY: 2003-2005

In charge of digital computer lab and film darkrooms for Art Media Studies Department. Responsible for opening and closing labs, dispensing equipment to students, assisting students with printing processes, maintaining enlargers and color processor, and function as general computer technician.

Ra-Lin Sales Clerk & Mini-Lab Attendant, Syracuse, NY: 2003-2005

Functioned as camera salesperson, ran mini-lab (printing film and digital images, scanning slides,

maintaining lab equipment), instructed a complimentary class on camera use and computer troubleshooting.

relevant experience

Artist Assistant to Katherine Young Pittsburgh, PA : fall 2007

Assisted in the painting of a Sprout funded mural in Shadyside, PA titled "Urban Flora"

University Union Cinemas Board at Syracuse University, Syracuse, NY - Coordinator : 2003 - 2005 Duties included booking films, creating weekly flyers and newspaper ads, hiring and training projectionists as well as maintaining an accurate payroll, creating budget proposals & planning special events. Supervised a staff of twelve employees and volunteers.

WERW - DJ & Ad Design Director at Syracuse University, Syracuse, NY : 2001 - 2005

Worked for four years as a DJ on Syracuse University's radio station. Acted as ad design director.

Responsibilities included creating new ad campaigns, designing all promotional advertising and show flyers. Served as staff photographer for all station-sponsored events.

20 watts at Syracuse University, Syracuse, NY: 2004-2005

Functioned as co-founder, treasurer, and photo-editor of 20 watts, a print publication, that focused on music. Coverage included concerts, current releases, and campus radio events.

exhibitions

Snapshot: 2007

The Tom Museum, Pittsburgh, Pennsylvania small works show: 2007

The Tom Museum, Pittsburgh, Pennsylvania

collection of krapp – solo exhibition: 2005

Delavan Center, Syracuse, New York

Art Media Studies Annual: 2005

Lightworks Gallery, Syracuse, New York

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7th Annual Spark Open: 2004 Spark Contemporary Art Space, Syracuse, New York Women in Art Matralineage Symposium: 2004 Coyne Art Gallery, Syracuse University, Syracuse, New York Tones in Tedium - solo exhibition: 2003 Cork Gallery, Syracuse University, Syracuse, New York Junior Thesis Exhibition: 2003 Michael Recht Gallery, Syracuse University, Syracuse, New York Would You Like to See My Body (of work)?: 2003 Spark Contemporary Art Space, Syracuse, New York North Allegheny Alumni Show: 2003 Artists Image Resource (AIR) Gallery, Pittsburgh, Pennsylvania Troika Ranch Dance Troupe Exhibition: 2001 AIR Gallery, Pittsburgh, Pennsylvania Senior Exhibition: 2001 Fishbowl Gallery, Pittsburgh, Pennsylvania

published work

Suffuse Magazine: 2005 I/me issue – selected work featured in the first edition of Suffuse art magazine

permanent collections

The Tom Museum

Welcomed Home from the series "In An Instant"

skills

PC and Mac Applications: Windows 98, 200, ME, XP – Mac OS 9 and X
Software: Microsoft Office, PowerPoint, Excel, Adobe Photoshop and Illustrator, FileMaker Pro
Photography: Use of Digital, 35mm, medium & large format cameras
Darkroom: Black and white printing and processing, color printing – maintenance and use of Colex Color
Processor and Konica Film Processors
Digital: Color correction, slide and film scanning (Nikon, Minolta, Epson, Microtek & Imacon scanners), monitor calibration, and photo restoration
Finishing: Mat cutting, mounting and framing
Misc: CPR/AED Certified

awards & honors

Golden Key Honour Society - Dean's Scholar - Dean's List - Who's Who Among American College Students -National Society of Collegiate Scholars - Gold Key Winner - Young Woman in Public Affairs Scholarship Recipient - NASC Scholarship Recipient - Who's Who Among American High School Students